

# Parent Requested Evaluations



## What you need to know...

As a parent of a student in the Broward County Schools, you have the right to request an evaluation of your son or daughter, which may include formal assessments from a School Psychologist.

### Requests can be made in two ways:

- In writing and submitted to the ESE Specialist, RtI Contact, or School Administration.
- or
- Verbally at a Collaborative Problem Solving Team (CPST) meeting.

### What happens next?

Once a request is made, you will be invited to attend a CPST meeting where your child's response to intervention will be reviewed. At the outcome of that meeting, one of three possible outcomes will be determined:

- The CPST shares documented intervention data with you and shows that the interventions are working and asks to continue with interventions and not evaluate at this time.
- or
- The CPST determines that interventions are not working and agree to proceed with evaluations.
- or
- The CPST determines to conduct interventions and evaluation concurrently.

Once consent for evaluation is signed the school has 60 school days of student attendance to complete the evaluation and collect all necessary RtI data.

***For more information, please contact your school RtI Contact, ESE Specialist or School Administration.***